

## Briefing Notes to BKA AGM Agenda Item 7a

### BYLAW 10; Non renewals and late fees, resuming membership

#### *Note from the Chairman:*

*This amendment is needed to clarify entitlement to the rights and privileges of membership - an unfortunate fact of life. It's especially important from an insurance point of view, but clarifies a wide range of things.*

#### *I recommend that you vote: Yes*

#### What has changed?

The categories of membership and entitlements have been clarified. There are no substantive changes to the membership provisions of the Constitution.

#### Why?

The rules for late and non-renewals and the expiry of membership have not been formally recorded but have existed by 'custom'. They needed to be updated for insurance reasons. This Bylaw will set out the position so that all members are clear on what the rules are and when they are entitled to the benefits of membership.

#### Changes:

- Clarifies types of membership and insurance entitlements of different categories
- Clarifies rules when a member lapses and subsequently resumes membership
- Tightens up coaching registration
- Obligation to repay any monies owed to the BKA before rejoining
- Clarifies that any outstanding disciplinary sanctions run from date of readmission
- Tightens up dojo renewals
- The 'period of grace' for late renewals where insurance still applies is 30 days (not one month)

#### Reasons:

There is a need to be clear who, at any point in time, is classified as a BKA member and whether they are entitled to exercise the privileges of membership, when late fees apply and what members' options are about their 'grading clocks'.

This is partly for insurance reasons, but also important given that membership of the BKA allows someone to possess an otherwise prohibited weapon under s46 of the Offensive Weapons Act 2019.

**Wording:**

Bylaw 10 was originally intended to deal with non-renewals but has up to now been blank. The new text reads:

**Bylaw 10 Non-renewals and Late fees, resuming membership:**

*The entitlement of individuals, coaches and dojo to the rights and benefits of Membership shall be defined as follows:*

*REGISTERED ,OVERDUE, NOT REGISTERED, CEASED, RESIGNED, EXPELLED, DECEASED*

*The benefits of Membership of the Association shall be defined as follows:*

*Entitlement to INSURANCE, BENEFITS of Membership (as per the Constitution), right to VOTE right, Right to RE-JOIN the Association without an AGM vote.*

**10.1 The following rules shall apply to individual Membership:**

Type of Membership	Class	Fully Paid Up = Confirmed	Payment Overdue <=30 days	Payment Overdue >30<= 3 months	Payment Overdue 3 months < 1 year	Payment Overdue > 1 year
		REGISTERED	OVERDUE	NOT REGISTERED	NOT REGISTERED	CEASED
		Entitled Insurance(I)/ Benefits of Membership(B)/Vote(V)/ Rejoin without AGM (R)				
		I/B/V/R	I/B/x/R	x/x/x/R	x/x/x/R	x/x/x/R
INDIVIDUAL	Ordinary Concessionary Junior	REGISTERED: I/B /V /R	OVERDUE: Registration backdated to due date; I/B /x/R	NOT REGISTERED: Late registration admin fee £; Registration backdated to due date; x/x/x/R	NOT REGISTERED: Option1: renew from current date with pro-rata payment to back due date and late registration admin fee of £5; Grading clock unaffected. Option 2: Break in registration, renewal from current date, grading clock reset; x/x/x/R	CEASED: Break in registration, renewal from current date, grading clock reset; x/x/x/R
INDIVIDUAL	Associate	REGISTERED: x/x/x/x	OVERDUE : Registration backdated to due date;x/x/x/R	CEASED		
INDIVIDUAL	Temporary	REGISTERED: I/B /x/R	n/a			
INDIVIDUAL	Expelled/ Resigned	Rejoin only with AGM vote				
INDIVIDUAL	DECEASED					

## 10.2 The following rules shall apply to COACH Membership:

Type of Membership	Class	Fully Paid Up = Confirmed <b>REGISTERED</b>	Payment Overdue <=30 days <b>OVERDUE</b>	Payment Overdue >30<= 3 months <b>NOT REGISTERED</b>	Payment Overdue 3 months < 1 year <b>NOT REGISTERED</b>	Payment Overdue > 1 year <b>CEASED</b>
		Entitled Insurance(I)/ Benefits of Membership(B)/Vote(V)/ Rejoin without AGM (R) I/B/V/R	I/B/x/R	x/x/x/R	x/x/x/R	x/x/x/R
COACH		REGISTERED for Insurance policy; date alligned to Individual registration I/B/V/R	OVERDUE: Insurance registration valid; date alligned to Individual registration I/B/x/R	NOT REGISTERED (Opted Out): No insurance. Cannot backdate insurance cover to any subsequent renewal. x/x/x/R		
		<p>The Coach is not purchasing an individual policy through this but contributing to the BKA group policy. However only registered coaches are covered by this policy and approved to coach in BKA dojo. To remove confusion that this is a separate policy renewal dates for coaching registration shall be aligned to individual membership renewal dates. New coaches will be awarded the part year between passing their Coaching qualification and their next renewal free of charge. Upon individual membership renewal coaches have the option to opt in or opt out of coaching registration. The default option on renewal will be the previous status so the member has to positively change this. As they get a reminder in the 'Shopping cart' before proceeding to payment then it is clear what they are purchasing. Should an opted out member (ie a member who has a coaching qualification but who has opted out of coach registration) subsequently choose to opt back in, then they will be charged the full year fee for part year and the next renewal will be required to renew registrat ie Coach Registration is charged per year or part thereof. Insurance is NOT backdated. <b>Note: There is NO insurance cover for incidents occurring periods of non-registration.</b> <b>There are coaches listed by dojos as Coaches who have no qualification and/or registration. This shall not be permitted.</b> <b>If coaches opt out of registration, they shall no longer be listed as Coaches by the dojo.</b></p>				

## 10.3 The following rules shall apply to DOJO Membership:

Type of Membership	Class	Fully Paid Up = Confirmed <b>REGISTERED</b>	Payment Overdue <=30 days <b>OVERDUE</b>	Payment Overdue >30<= 3 months <b>NOT REGISTERED</b>	Payment Overdue 3 months < 1 year <b>NOT REGISTERED</b>	Payment Overdue > 1 year <b>CEASED</b>
DOJO		REGISTERED for Insurance policy I/B/V/R	OVERDUE: Insurance registration valid I/B/x/R	NOT REGISTERED (Opted Out): No insurance. Cannot backdate insurance cover to any subsequent renewal. x/x/x/R		
		<p><b>Not listed on BKA dojo listings, new members cannot join and existing members cannot renew (unless members elsewhere); Notify members when this occurs to inform them of the status.</b></p>				

## 10.4 Late renewals administration fee

*This is set at £5, but may be varied by the NC.*