

BKA Kendo Bu Coronavirus Compliance Policy & Code of conduct 11/4/2021

1. INTRODUCTION

This document lays out the measures that should be taken by individuals, Kendo clubs, officials, volunteers, coaches, and spectators before, during and after all British Kendo Association kendo activity as well as specific advice relating to clubs, coaches, lessons and technical training.

It applies to all indoor Kendo activity delivered by BKA officers, coaches, referees and affiliated clubs to members of the British Kendo Association.

This document refers to current UK Government guidance. It is liable to change in response to the COVID-19 Alert Level, community levels of COVID- 19 and to reflect any additional or updated UK Government or local government guidance. Mitigation strategies, risk assessments and training/activities guides need to be frequently updated to ensure that they remain aligned with the most up to date regulations and guidance.

No kendo related activity can take place without a risk assessment and planned mitigation strategies (Activity plan).

2. Return to training Steps....

Confusingly the numbering system is reversed:

Step 1 - Phase 0 (29 March to not before 12 April). Travel restrictions eased. Outside only. Solo practice or between households/bubbles.

Step 2 - Phase 0/1 (not before 12 April to not before 17th May). Adults outdoors only. Socially distanced Groups of 6. Indoors for solo or one household practice. Outside paired training for children only.

Step 3 - Phase 1/2 (17 May to 21 June or after). No Information yet. Training restrictions may be eased further. It is likely that phase 1 will be allowed for all organised sports (BKA)

Step 4 - Phase 1/2/3 (21 June or after). No Information yet. Training restrictions may be eased further.

While there are similarities with the 'Tiers' regimes, these regulations are not an exact repetition of the previous legislation. There are some differences - for example in Tier 2 it was possible to attend an indoor exercise class in a qualifying group but in the Step system this is not allowed until Step 3.

3. PHASED GUIDANCE SUMMARY – INDOOR KENDO

Key areas for Consideration

1. Familiarity with Government Guidelines (this includes Public Health England and local authority)
2. Venue Specific Rules (includes use of changing rooms, movement/volume of people, hygiene protocols etc.)
3. British Kendo Association Guidelines including Kendo Specific Adaptations to meet measures such as social distancing.
4. All Clubs should designate a COVID officer to lead and manage their mitigation strategies.

Phase 0 Summary of Requirements:

- People should not take part in any indoor sport or physical activity with people from outside their household or bubble. This includes indoor team and individual sports, training sessions and exercise classes. Training is permitted outdoors providing group sizes are do not exceed 6 people. Group activities are not permitted (unless the group consists of a single household or bubble). Contact combat sports are not permitted.

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Phase 1 Summary of Requirements:

- Kendo activity can take place Indoors by Individuals and outdoors in groups, but physical contact is not permitted. Group size is limited to six. People from different households may train together as long as they remain at least 2 metres apart and/or use appropriate PPE.
- There can be more than one group of six providing groups are able to maintain social distancing within the space available and the total number of people (including non-Participants) does not exceed government and venue guidelines on use of the space (Maximum 30).
- Participants can rotate within a group, but social distancing must be maintained within the group.
- Participants cannot move groups within a session.
- Kendo activities such as one to one paired lessons and paired technical training where it may not be possible at all times to stay 2m apart are not allowed except between those from the same household or bubble.
- There should be strict rules in place limiting the use and sharing of Kendo equipment, with all shared equipment being sanitised between use by different people.
- Local authority and location specific restrictions need to be taken account of fully and clubs/members will be responsible for ensuring these are adhered to.

Phase 2 Summary of Requirements:

- Organised Kendo activity can take place Indoors by individuals and outdoors in groups of up to six people from different households, as long as they remain at least 2 metres apart, do not mingle or socialise and use appropriate PPE when indoors.
- There can be more than one group of six providing they are able to maintain social distancing within the space available and the total number of people within the hall does not exceed government and venue guidelines on use of the indoor space.
- Social distancing must be maintained within a group. Participants cannot move groups within a session.
- Organisers of events should try to leave a sufficient time gap between events where people from different areas might travel and mix together to allow for the 10-day incubation period.
- Kendo activities including one to one paired lessons, pair training technical training and contact training are allowed. As it is not possible to stay 2m apart these activities are subject to adaptations and additional measures to reduce risk. This document lays out these adaptations below.
- There should be strict rules in place limiting the use and sharing of Kendo equipment with all shared equipment being sanitised between use by different people.
- Venue specific restrictions need to be taken account of and clubs/members will be responsible for ensuring these are adhered to fully.

Phase 3 Summary of Requirements. (Contact, Combat, Competitive training):

- Kendo activity can take place between people from different households, as long as they remain for the most part at least 2 metres apart and use appropriate PPE as required by BKA or club officials.
- There can be mixing of groups and participants providing they are able to maintain social distancing within the space available and the total number of people (including non-Participants) within the venue does not exceed government and venue guidelines on use of indoor spaces.
- Participants can mix but social distancing must be maintained where possible.
- Organisers of events should try to leave a sufficient time gap between events where people from different areas might travel and mix together to allow for the 10-day incubation period.
- Kendo activities including one to one paired lessons, paired training technical training with contact and competitive combat activity are all allowed. As it is not possible to stay more than 1m apart these activities are subject to adaptations and additional measures to reduce risk. This document lays out these adaptations below.
- There should be strict rules in place controlling the use and sharing of Kendo equipment with all shared equipment being sanitised between use by different people.
- Venue specific restrictions and requirements need to be taken account of and clubs/members will be responsible for ensuring these are adhered to fully.

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4. Guidance to COVID 19 Related Kendo Training Approaches

- The following is a brief set of examples to illustrate how it is possible to mitigate typical standard kendo practices to align them with government guidance and Kendo Bu guidelines on reducing the spread of COVID 19 infection.
- All training sessions should be led by a BKA registered coach who is competent to manage a session that meets the standards set out in these guidelines.
- In the table below an **Experienced Motodachi or senior coach** refers to an experienced leading kendo player with coaching status, who is of sufficient coaching ability and experience and who has a good enough understanding of safe COVID 19 training principles to be able to manage and mitigate low or medium intensity group and one to one training effectively. The active nature of the mitigation then involves the experienced lead player ensuring that a safe distance is managed (greater than 1m) and maintained at all times during the training activity.

Socially distanced (Relevant for Phase 0)			
Training Approaches	COVID 19 Mitigations for indoor training	Mitigated Risk	Status
Warm Up and fitness	Medium intensity, 2m spacing, Facing the same way, face Masks or shields used, No shouting (Kiai).	Low	OK
Suburi (Cutting without an opponent)	Medium intensity, 2m spacing, Facing the same way, face Masks or shields used, No shouting (Kiai).	Low	OK

None contact and mostly socially distanced. Occasionally closing to within 1m but only fleetingly (Relevant for Phase 1)			
Training Approaches	COVID 19 Mitigations for indoor training	Mitigated Risk	Status
Kata (set forms with a wooden sword)	Distancing exceeds 1m at all times, Face Masks or shields used, No shouting. Do not do Short sword forms.	Low	OK
Kihon Keiko Ho (set forms with a wooden sword)	Do not do No 4 (sword guard contact), Distancing exceeds 1m at all times, Face Masks or shields used, No shouting.	Low	OK
Paired training (Kihon) – attacks and counters with a bamboo sword	Distancing exceeds 1m at all times, Face Masks or shields used, No shouting.	Low	OK

Limited contact and mostly socially distanced. Occasionally closing to within 1m but only fleetingly (Relevant for Phase 2)			
Training Approaches	COVID 19 Mitigations for indoor training	Mitigated Risk	Status
Controlled Kiri Kaeshi and variations. Repetitive strikes to the left and right side of the head	Low to Medium Intensity, Distancing exceeds 1m at all times. No body crashes or Sword guard contacts, Face Masks or shields used, No shouting.	Low	Ok
Paired Technical training Various strikes	Low to medium intensity, Distancing exceeds 1m at all times No body crash or Sword guard contact, Face Masks and shields used, No shouting.	Low	Ok

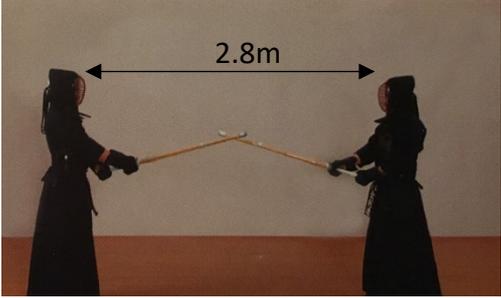
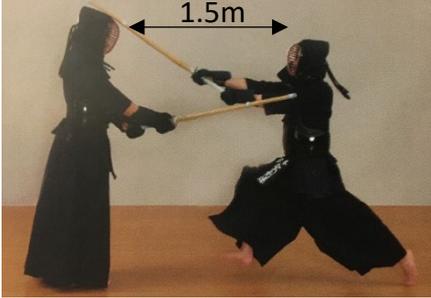
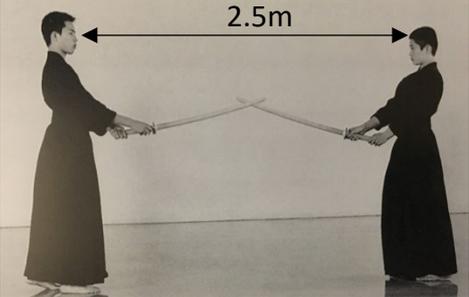
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Guided practice (Hikitate Geiko) Technical practice lead by a teacher	With Active mitigation by an Experienced Motodachi or senior coach , Short duration (2 or 3 mins), Medium Intensity only, Distancing exceeds 1m other than fleetingly. No body crash or Sword guard contact, Face Masks and shields used, No shouting.	Low/ medium	Ok with Experienced Motodachi
Striking practice (Uchikomi geiko) Repetitive striking practice lead by a teacher	With Active mitigation by an Experienced Motodachi or senior coach , Short duration (20 or 30 secs), Medium Intensity only. Distancing exceeds 1m other than fleetingly, No body crash or Sword guard contact, Face Masks and shields used, No shouting.	Medium	Ok with Experienced Motodachi
Attacking practice (Kakari Geiko) Intensive repetitive practice lead by a teacher	High Intensity technical training. Distancing exceeds 1m other than fleetingly, Body crashes and Sword guard contact allowed. Face Masks and shields used, No shouting.	Medium/ High	Not Allowed Yet

Combative full contact training and competition. High intensity training. Strategically closing to and remaining within 1m (Relevant for Phase 3)

Technical matches (Gokaku Geiko)	Medium Intensity combative training. Body crashes and Sword guard contact used, Face Masks and shields used, Shouting.	High	Not Allowed Yet
Competitive matches (Shiai/ Taikai)	High Intensity combative training. Body crashes and Sword guard contact used, Face Masks and shields used, Shouting used.	High	Not Allowed Yet
Total Matches – (Shido Geiko) and Shiai (Competition)	Very High Intensity combative training and full physical challenge. Body crashes and Sword guard contact used, Face Masks and shields used, Shouting used.	High	Not Allowed Yet

5. Guidance to COVID 19 Related Phase 1 Kendo Training Approaches (Distancing).

Standard distances for kendo with shinai (Bamboo) and wooden kata swords	
 <p data-bbox="312 618 679 651">Standard attacking distance</p>	 <p data-bbox="831 539 1369 613">The body crash and Sword guard contact (Too close. Not allowed in Phase 0 or 1)</p>
 <p data-bbox="347 960 644 994">Striking the head MEN</p>	 <p data-bbox="943 960 1257 994">Strike to the wrist KOTE</p>
 <p data-bbox="347 1303 644 1337">Strike to the torso DO</p>	 <p data-bbox="938 1303 1262 1337">Stab to the throat TSUKI</p>
 <p data-bbox="280 1646 711 1680">Standard distance for kata forms</p>	 <p data-bbox="991 1646 1203 1680">Cut to the wrist</p>
 <p data-bbox="389 1989 603 2022">Cut to the torso</p>	 <p data-bbox="975 1989 1219 2022">Stab to the throat</p>

6. Guidance to COVID 19 Related Kendo Training Approaches (Use of PPE).

Participants already wear fencing gloves body armour and a helmet. In addition they should wear footwear and additional protection inside the fencing mask.

Various types of shield are available. 2 common examples are shown

Example of a shield

Eye and mouth shield combined



Separate eye and mouth shields

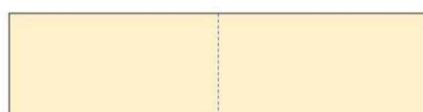


Various types of protective mask are available. The example shown below is a compromise recommended by the All-Japan Kendo Federation that allows fairly good protection whilst not overly impairing breathing. In tests the mask and full face shield combination was able to mitigate over 90% of droplets produced. Face shields alone mitigated 70% Of droplets and the mask alone around 90%

Example of a “Men-mask”



Air escapes downwards and sideways



Use a *tenugui*.



Fold the *tenugui* in half.



Attach a strap to the top edge of the *tenugui*. The length of the strap should be the same length as a *tenugui*. (The strap can be made from a piece of old *tenugui*.)



Wrap it around the face and tie the strap securely behind the head.

Note!

A Tenugui is the cloth worn under the helmet on top of the head.

With this method, breath can escape from the Men-mask downwards and sideways. Practitioners should not have difficulty breathing and water droplets sprayed from the mouth will be absorbed by the *tenugui*. Once *keiko* has finished, quickly remove the Men-mask and put in a plastic bag. If you do not touch it until it is washed, this should prevent infections.

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6. PRIOR TO ALL KENDO ACTIVITY

All participants (Participants, coaches, officials, volunteers and spectators) should:

- Check for symptoms of COVID-19 before travelling to training. In line with current UK Government Guidance, if an individual is symptomatic and/or living in a household with a possible COVID-19 infection, they should follow UK Government guidance and remain at home. In addition, any participants who have been asked to isolate by NHS Test and Trace because they have been in contact with a known COVID-19 case, must not exercise outside their home or garden and must not exercise with others.
- Follow UK Government guidance on shielding and protecting people who are clinically vulnerable from COVID-19 if it applies to them.
- Comply with all public health restrictions and avoid high risk behaviour outside the Kendo setting to reduce the risk to their fellow participants when they do attend a Kendo club or venue.
- Carry out personal hygiene measures before and after Kendo activity.
- Bring their own hand sanitiser where possible and maintain strict and frequent hand hygiene measures at all times.
- Follow UK Government guidance on best practice for travel, including minimising use of public transport and limiting car sharing.
- Ensure familiarity with the instructions issued by the club specifically in relation to hygiene and social distancing.
- Ensure that the use of changing rooms and toilets adheres to the latest UK Government guidance and facility guidance.
- If possible, arrive at club sessions changed and ready to undertake the activity they are participating in.
- Ensure that their contact details are up to date on the membership system and the club records. Membership of the BKA is a requirement – temporary membership is included
- On arrival ensure that their attendance is recorded.
- Must have a Club Risk Assessment and a COVID-19 mitigation plan in place to ensure their activities are compliant and in line with the latest legislation and guidance from UK Government relating to COVID-19. Identified risk mitigation measures must be put in place and regularly monitored.
- Must ensure those in charge of the session are competent/able to deliver the Club's COVID-19 mitigation plan as identified in their Club Risk Assessment.
- Must ask participants to consider if any underlying health issues may caution against their participation.
- Should make all participants aware of expected social distancing and hygiene measures during Kendo and whilst on site.
- Club officials should make all participants aware of the increase in transmission risk associated with participating in indoor group activity (even when social distancing is observed at all times) and should ensure that all participants are clear that they are opting to accept these risks by participating in Kendo activity.
- Should ensure that BKA guidance on equipment usage is followed and protocols are in place to reduce participant's contact with shared equipment.
- Should establish specific cleaning and disinfecting protocols for Kendo equipment and ensure that all participants are aware of their responsibilities.
- Individuals should take responsibility for ensuring that they have the appropriate personal protection equipment to follow club protocols.
- Coaches/officials should strictly limit the time spent congregating at a venue before activity begins. Meet-up times should reflect this.
- For clubs that hire venues, they must ask for a copy of the venue risk assessment and confirmation from the venue that they are compliant with current UK Government legislation including legislation and guidance related to COVID-19.
- For clubs that operate their own venue, they must ensure that the facility is compliant with current UK Government legislation including legislation and guidance related to COVID-19. A risk assessment should have been completed and risk mitigation measures put in place and monitored.
- All clubs running activities for children should also consult the DfE guidance on Protective measures for out-of-school settings, which sets out the further practical steps providers of community activities,

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holiday clubs, after-school clubs, tuition and other out-of-school provision for children should follow to minimise the risk of transmission for children attending their practices.

7. DURING ALL KENDO ACTIVITY

7.1 GENERAL ADVICE

- All activity must take place in line with UK Government guidance and venue specific guidelines, specifically those around social distancing and group sizes.
- Kendo activity may take place indoors with the specific adaptations outlined here.
- Participants should enter the venue and prepare their personal equipment whilst maintaining social distancing.
- Where at all possible Participants should limit sharing of equipment. If they do share equipment, they must practise strict hand hygiene before and after use and the equipment must be cleaned before use by another person.
- Equipment should not be shared during sessions – this includes all items of Kendo clothing, weapons, Kendo masks and gloves.
- In cases where it is unavoidable that certain non-personal equipment must be touched by more than 1 individual, each person must fully sanitise their hands prior to and after touching that equipment. The equipment must be disinfected between sessions.
- All participants should sanitise their hands prior to the start of the activity and before and after touching any shared equipment.

7.2 MANAGING SESSIONS

- Sessions must be managed to mitigate the transmission of Covid-19. The ability to maintain social distancing and the space available will determine the total number of people participating.
- A maximum of six people may be grouped together; the total number present will be determined by the space available in order to maintain social distancing.
- The indoor space (in the venue) must allow for 100sqft/9.29msq per person.
- Participants cannot change groups within a session. They must stay within their allocated group but are able to change groups at the next session.
- Sensei/Coaches can give one to one lessons within groups. These should be limited to 15min. If coaches are giving one to one lessons they count towards the group size. Coaches are only permitted to give one to one lessons within one group per session.
- There must be a booking/recording system which will record attendance. This must be retained for a minimum of 21 days. This will enable the management of the numbers attending each session and their allocation into groups and allow for compliance on social distancing measures.
- Members cannot take part without recording their attendance as it must be possible to identify who was in each group within a session. All information that may be required by NHS Test and Trace must be made available as part of the booking in system (Name /contact details).
- Procedures must be in place to ensure 2m social distancing is observed whenever possible.
- If collecting monies from Participants use online or contactless payment whenever possible.
- For coaches delivering back-to-back sessions, there should be a suitable period of time between the end of the first session and the start of the next session to provide enough time for safe, socially distanced change overs and any necessary cleaning of equipment/locations. Other than coaches participants should not participate in more than one session per day.
- Participating in, and coaching Kendo in itself carries some degree of risk and whilst being aware of the guidelines regarding COVID-19, coaches and clubs should not lose sight of the normal safety rules or safeguarding standards relating to Kendo and coaching which continue to apply and must be complied with (DBS, safeguarding, First Aid etc).

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7.3 ADAPTATIONS SPECIFIC TO KENDO TRAINING AND TECHNICAL TRAINING IN BOGU

- Kendo activity should be appropriate to area Tiers and in line with the phases outlined above.
- 2m social distancing should be maintained whenever possible.
- Whilst not engaging in activity everyone should still wear face masks whilst in the venue.
- Footwork/warm-up exercises, technical training alone must respect 2m social distancing at all times and should not be performed face to face.
- Session duration (including all aspects) should be kept to 1 hour or 90 minutes maximum
- Participants are advised to limit their interactions with anyone outside of the group they are training in (e.g. Participants in another group). Other than where Participants are from the same household or part of a support bubble.
- Adapted technical training between two individuals can take place but must be non-combative and limited to a maximum of 15mins of elapsed time. (This means, for example, a group could choose to have technical training, kihon or kata where everyone trains with each other but the total combined activity time per pairing is no longer than 15 mins).
- Coaches can deliver a maximum of 15 min lessons to individuals within a club session but should avoid giving one to one lessons or fencing with Participants in different groups within the session.
- Try not to make physical contact (skin to skin) with other participants during training. Sword guard tangles, deliberate close quarter actions, cutting through by running into an opponent, body crashes and any actions that breach 1m distancing should be avoided if at all possible. If unavoidable they must be fleeting in nature (Less than 3 seconds).
- Face coverings should be worn whilst coaching and refereeing. Hand signals should be used where possible in place of verbal signals.
- Face coverings (Masks and or shields) should be worn under Kendo Bogu for low or medium intensity technical training. Participants (individuals and coaches) wearing face masks should monitor their breathing and heart rate and take regular breaks.
- Where face coverings are used, coaches should adapt lessons and training to keep physical intensity levels low/manageable and allow for frequent breaks.
- Participants should avoid any shouting/screaming, particularly during one-on-one activities.

8. AFTER ALL KENDO ACTIVITY

- All participants should sanitise their hands after the completion of the activity.
- Participants should exit whilst maintaining social distancing.
- One club representative/volunteer should be responsible for collecting and disinfecting any shared equipment and should protect themselves whilst doing this
- Regular cleaning of equipment should take place, particularly between one session finishing, and the next starting.
- Clubs should encourage all participants to report any infection at their household to the NHS Test and Trace system following use of the facility to limit the spread of the virus.

9. ADDITIONAL GUIDELINES FOR ORGANISERS/OFFICERS/COACHES

- These measures cannot cover every eventuality and coaches must conduct a specific risk assessment and prepare an activity plan relevant to their own context, that ensures appropriate measures are put in place to keep organisers, Coaches and Participants safe.
- Participating in, and coaching Kendo in itself carries some degree of risk and whilst being aware of the guidelines regarding COVID-19, officers, coaches and members should not lose sight of the normal safety rules or safeguarding standards relating to Kendo activity which continue to apply and must be complied with (DBS, safeguarding, Adapted First Aid etc).
- Officers/Coaches must be on the BKA Coaches Register.
- Officers/Coaches should make themselves aware of and abide by all guidelines set out by the UK Governments, the venue and the BKA.
- It is the Officer's/Coach's responsibility to ensure that they provide participants a safe environment and follow all relevant guidelines.

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- Officers/Coaches should explain the safety guidelines and refer to mitigation plans before, during and after the activity including what participants are expected to do to maintain compliance with social distancing guidelines and all other health and safety guidelines.
- Officers/Coaches leading indoor group sessions should restrict lessons to about 60 minutes (and certainly no longer than 90 minutes) with additional mitigation strategies in place especially in relation to health, personal hygiene and the use of face coverings and/or shields for face-to-face training.

10. SAFEGUARDING AND INCLUSION

Some Participants may need additional support or adaptations to support their participation. These must be discussed and agreed with the individuals concerned and approved by the participating group.

11. FURTHER SUPPORT AND GUIDANCE

These guidelines are accurate at the date of publication but are subject to change in line with government guidance. Keep checking www.britishkendoassociation.com for the latest version and any supporting materials and information.

12. DISCLAIMER

Please note! The information presented here is in no way exhaustive and the material does not stand on its own. It should not be relied upon as a substitute for obtaining specific medical or legal advice as individual circumstances will differ. The information contained is given in good faith but any liability of the British Kendo Association or any third party which may arise out of the reliance by them or any other party of the contents of the guidance is hereby excluded to the fullest extent permitted by law. The British Kendo Association accepts no duty of care or liability for any loss occasioned, whether caused by negligence or otherwise, to any person acting or refraining from actions as a result of any material in this COVID19 policy and code.

It is very important to be aware of, and to focus on, mental health and well-being at times of uncertainty. Many members may have been through a difficult period and need reassuring on their return to Kendo.

13. TRAINING LAYOUT

During any individual one to one Kendo activity (lessons, technical training, one on one technical training, kihon or kata) there must be a clear space defined for the participants marked with tape or cones. During activity no more than 1 person should be within a designated individual training space at any time. There should be no more than 2 persons within a paired training space.

- The defined training areas shown here are 2.5m by 2m ($5m^2 / 54ft^2$) *per person*
- For paired training 3 by 1 squares are used. 7.5m by 2m is available ($15m^2 / 160ft^2$) per pair
- Participants must strive to stay within the area boundaries at all times.
- Club officials/coaches may if necessary, temporarily enter the enlarged paired training spaces during the activity provided there is no risk of breaching the 2m social distancing guidelines.



In general, any coaching or instruction must be given from outside the defined training areas. This will require additional areas to be defined for coaches and those waiting to practice. Coaches must observe 2m social distancing from other referees/coaches as well.

- Dojo marked out with a grid (2.5m by 2m) to allow for social distancing.
- Waiting spaces and borders are defined.
- Pairs may fence and do activities such as kihon kata or kirikaeshi within three consecutive boxes (7.5m by 2m)

14. ADVICE FOR KENDO CLUBS OPERATING THEIR OWN FACILITIES

- Prior to re-opening, club representatives should ensure that their facility is compliant with current UK Government legislation including legislation and guidance related to COVID-19. A risk assessment should have been completed and risk mitigation measures put in place and monitored.
- On any occasion of activity, club representatives and volunteers should ensure that all COVID-19 measures are in place according to the club operating and safety plans.
- Set-up public health operating procedures and access signage.
- Set-up any equipment and floor markings
- The duty of care which the club already owed remains and therefore other matters such as First Aid must continue to be provided.
- First Aid equipment and suitable PPE for First Aid must be made available.
- Clubs should make hand washing facilities and/or hand sanitiser available for all users.
- Clubs must have entry and exit, and parking arrangements to venues that ensures social distancing can be maintained and implement traffic flow systems where possible and appropriate.

Appendix 1 Covid compliance protocol

Adopted by the National Committee of the British Kendo Association for Kendo, Iaido, Jodo.

1. Before undertaking any practice, dojo shall ensure that they have an up-to-date risk assessment plan which:
 1. Complies with any return to practice advice issued by the BKA for their area
 2. In England, complies with the BKA's return to practice Action Plan
 3. Complies with Government guidance
 4. Takes account of local conditions and any risk factors specific to the venue and dojo
 5. Includes clear instructions to and expectations of dojo members in implementing Covid mitigation measures.
 6. Has a clear indication of who is responsible for overseeing the measures.
2. In Northern Ireland and Scotland, it is mandatory for the dojo to appoint a Covid officer to monitor compliance. This is also advised for all other dojos.
3. Dojo must follow government guidance and keep up to date with such guidance.
 1. (NB: The BKA Advisory Notes Service maintains a library of 'explainer' documents summaries of guidance with links to the original documents to assist dojo with this; these can be found in the Members' Documents area of the website)
1. If any dojo is found to be practising in contravention of the Regulations, guidance for their area or Kendo Action Plan (England):
 1. The Bu will discuss with the club the circumstances and what measures may be taken to prevent similar occurrences; if there is no co-operation or the breach poses a significant risk then:
 2. The dojo may be suspended from membership of the BKA pending investigation.
 3. The BKAs procedures under articles 10 and 13 will apply. (NB It is also important to note that any such practice would not be covered by the BKA insurance policy and the BKA will decline to make a claim on its policy in such circumstances.)
 4. The BKA's disciplinary procedure under article 13 may be followed in respect of the person leading the practice contravening the RTP advice / guidance/ regulations or any person who failed to adhere to the relevant guidelines.
4. In these circumstances, suspension of the dojo will not invalidate the individual membership rights of other individual members of the dojo unless the dojo is subsequently expelled, in which case they would need to seek membership of another affiliated dojo within 3 months. Members of a dojo which has been suspended will continue to be able to exercise their individual membership rights under article 7 and other parts of the Constitution.