



BRITISH KENDO ASSOCIATION HEALTH & SAFETY OFFICER REPORT (2017 / 2018)



INTRODUCTION

Safety resides fairly and squarely in the hands of our members. I cannot enforce safety and certainly do not want to. That said I will assist with safety related requests as quickly and effectively as I am able.

ACCIDENT REPORTING

Our on-line accident reporting system crashed during the year and we were not able to fix it. Additionally, my PC (3 years old) decided to peg out and I lost all of my data. When I went to the BKA website to download the ones I had posted, none of the links worked. Our BKA IT volunteers tried to recover the information (without success) and I even resorted to a Facebook appeal; you may have seen?

Regrettably this was not fruitful and to assist our members, I re-wrote nearly all of the H&S documentation and these are now available on the BKA website. The only outstanding H&S issue is the medical forms, ie where someone has an injury or disability that needs special consideration. These have been produced to assist the individual and the dojo leader, enabling and agreed way forward. I live in hope that someone out there, who has used these documents in the past, may still have a copy on file. If you do, please send a copy to me.

During the reporting period, 2 x laido, 2 x Kendo and no Jodo accident reports were received. No near-misses have been reported for the year. The unreliability of our on-line reporting software and the period during which our members were unable to obtain forms from the BKA website may have been a contributory factor. I look forward to next year, when our updated system should be in operation.

I do not intend to repeat the importance of accident and near-miss reporting suffice to say that our members need to report appropriate incidents. Too often discussion takes place where people brag about their injuries and even post photographs on the internet - few, if any, translate into reports. The incident reporting system should not be viewed only as a vehicle for making an insurance claim. This attitude restricts our ability to assess our overall safety performance and we, (you and I) need to revise our attitude. Until recently, we had an excellent online reporting system that made life easy but this was not used effectively, so it cannot be said that reporting is a difficult exercise.

With the loss of our accident reporting database (temporarily I hope) it has been difficult to ascertain how robust our accident reporting system is working and trend analysis is non-existent. I look to the NC to assist with this important BKA asset, as a matter of urgency, during the year to come. In the meantime our website holds my updated forms and incidents should be reported to me by email at - safety@britishkendoassociation.com

FINALLY

My aim is always to answer questions within a reasonable timescale. Some requests are not within my remit, eg child protection, insurance and first aid. These should be directed to the appropriate officer. Should you need my assistance please do not hesitate to contact me.

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