

# FINAL NC AGM AGENDA 2017

## NC AGM      AGENDA

### Elected Officers

Chair	Fay Goodman
Vice Chair	Debbie Bevan
Secretary	Leonardo Wolfe
Treasurer	Anna Stone
Membership Secretary	Fides Desacada
Director of International Affairs	Chris Mansfield
Iaido DRC Chair	Chris Buxton
Jodo DRC Chair	Dave Fanning
Kendo DRC Chair	Gerry Kincaid

- 1) Apologies for absence
- 2) 2017 Premier Cup results/awards
- 3) Certificates of Appreciation presentation
- 4) Minutes of the 2016 BKA AGM
- 5) Matters arising from 2016 BKA AGM minutes
- 6) Treasurer's report
  - Acceptance of annual accounts for 2016
  - Election of auditors
  - 2018 membership fee
- 7) Presentation/matters arising/acceptance of NC Officer's reports:
  - Membership Secretary
  - Director of International Affairs
  - H&S
  - Child Protection
  - Complaints
  - Chair
- 8) Election of NC officers - notification of results of DRC Chair elections (elections held during DRC meetings), election of NC Secretary
- 9) Proposed amendments to Travel & Subsistence policy
  - Meals - receipted expense claim or allowance?
  - Car mileage rate
- 10) Proposed amendments to the constitution
  - Consideration of Naginata as a 4<sup>th</sup> Bu
  - That Appendix 1 be amended to include a Data Protection Officer role (agenda item to be presented by the Vice Chair with explanation of the BKA's responsibilities under relevant legislation with regard to handling of members' personal data)
  - Review of constitution by the BKA's solicitors
  - Constitution review sub-committee

### Members' proposed amendments to the constitution:

**Proposal A:** (i) That the Constitution be amended to allow on-line voting by members on significant issues (what constitutes a significant issue to be

## FINAL NC AGM AGENDA 2017

determined by the NC). (ii) On-line voting to be allowed throughout the year (ie not restricted to AGMs).

Proposer: Leonard K Bean BKA No. 163

Seconder: Linda Moll BKA No. 9884

### **Proposal B:** Add to Article 7.2 bullet point 3

That

Current wording is deleted:

~~To complete visibility of all records of the Association including, but not limited to, financial, legal, organisational, and membership matters save those exempted by the constitution and the law.~~

New wording:

Article 7.2 bullet point 3

That

This new wording is added:

“To complete visibility of all records of the Association including, but not limited to, financial, legal, organisational, and membership matters save those exempted by the constitution and the law. All Officers and members explicitly accept that, as a condition of receiving expenses/monies from the Association, all members have the right to examine expenses/monies paid by the Association - except for their personal address & banking details.”

Proposed: Errol Blake BKA No. 344

Seconded: Martin Farncombe BKA 3480

### **Proposal C:** That the following words are added to the Constitution:

“Article 9 - provision 9.21”

“Every member has a right to ALL financial data of the Association - including details of expenses claimed by Officers and members. Specifically, members are entitled to copies of all spreadsheets/financial records of Officers/members and Event expenses. Such expenses information is to include all fields in the expenses form per individual Officer/member and in the event planner per event - except for Officers’ and related parties personal address & banking details. Such information must be provided to the member by the Treasurer within four weeks of the request, to the extent that the Treasurer has or should have access to such data.

Failure to provide requested data MUST be reported as a separate agenda item to the membership at the next AGM/EGM. Requests for financial data shall be directed to the BKA Treasurer. The Treasurer may instruct the Bu Cashier to supply the relevant data but retains the responsibility for its provision.”

Proposed: Errol Blake BKA No. 344

Seconded: Martin Farncombe BKA 3480

## FINAL NC AGM AGENDA 2017

### Proposal D: Add to Article 9 Monetary Policy and Accounting

That the following words are added to the Constitution:

“Article 9.22

“Records of bank transactions of the Association shall be available to all members on reasonable request.”

Proposed: Errol Blake BKA No. 344

Seconded: Martin Farncombe BKA 3480

Proposal E: That the following words are added to the duties of the NC Treasurer in Appendix 1,

Bullet point:

“Provision of financial data (including any expenses claim) to members on request”

Proposed: Errol Blake BKA No. 344

Seconded: Martin Farncombe BKA 3480

Proposal F: That Article 14.4.2 be amended by inserting the words

“except as provided in 14.4.3”

The Article will now read

14.4.2 Ordinarily, *except as provided in 14.4.3* nominations for a post must be returned to the NC secretary no less than 45 days of the date of the meeting and take the form of a pro-forma (or nomination form from the website) naming the person nominated, a proposer and a seconder, their BKA numbers and contact details for verification together with their election statement, in accordance with Article 14.9.6. Nominees, nominators and seconders must all be confirmed members of the BKA.

And that Article 14.4.3 have the following words deleted (greyed & crossed out below) and the following words inserted (red).

14.4.3 If a post remains vacant the relevant NC/BuEC/DRC shall be empowered to appoint a temporary officer until the next available elections. ~~Exceptionally, if there are no nominations for a post under 14.4.2, nominations shall be accepted from the floor of a properly constituted meeting.~~ **When no nominations are received as provided for in 14.4.2, then this sole exception is permitted: that nominations be accepted from the floor at the AGM.** This shall take the form of a resolution to accept nominations from the floor. If seconded and if passed, nominations can be accepted from the floor. In such a case the post shall be considered ‘Temporary’ until the next available elections.

The article 14.4.3 will now read:

14.4.3 If a post remains vacant the relevant NC/BuEC/DRC shall be empowered to appoint a temporary officer until the next available elections. *When no nominations are received as provided for in 14.4.2, then this sole exception is permitted: that nominations be accepted from the floor at the AGM.* This shall take the form of a resolution to accept nominations from the floor. If seconded

## FINAL NC AGM AGENDA 2017

and if passed, nominations can be accepted from the floor. In such a case the post shall be considered 'Temporary' until the next available elections.

Proposed: Errol Blake BKA No. 344

Seconded: Peter West BKA number 1514

### **Proposal G: Amend Article 15.3**

Current wording:

Unless otherwise specified in the constitution the default means of communication between the officers and the membership shall be by email. Where practicable a copy of "significant" emails which mark important decisions affecting the Association shall be archived for a period of 4 years.

That the following words are added to Article 15.3

"As a minimum the NC must communicate with the membership via the mass email facility. Links to the BKA website for members to obtain further details can be provided in the mass email. Social media and/or the BKA website cannot be used as the only instruments of communication with members on any matter.

Failure to act as above shall render null and void any policy or election so affected."

Proposed: Errol Blake BKA No. 344

Seconded: Peter West BKA number 1514

### **Proposal H: Add to Article 25: Interpretation of the Constitution**

That the following words are added to Article 25:

"If a breach of the constitution goes unnoticed or unchallenged, this does NOT set a precedent which can be followed thereafter. Rather, it was an error and the rules of the Association stand as per the original constitution. Where possible retrospective action must be taken to rectify any consequences arising from an unnoticed breach of the constitution."

Proposed: Errol Blake BKA No. 344

Seconded: Peter West BKA number 1514

### **Proposal I: Add to Article 14: Election of Officers**

That the following words are added to the Constitution:

"14.8.9"

"In the event of there being only one candidate, the candidate must still achieve a majority vote in support, else the post remains vacant. If the post remains vacant the NC shall be empowered to appoint a temporary Officer until the next opportunity for elections."

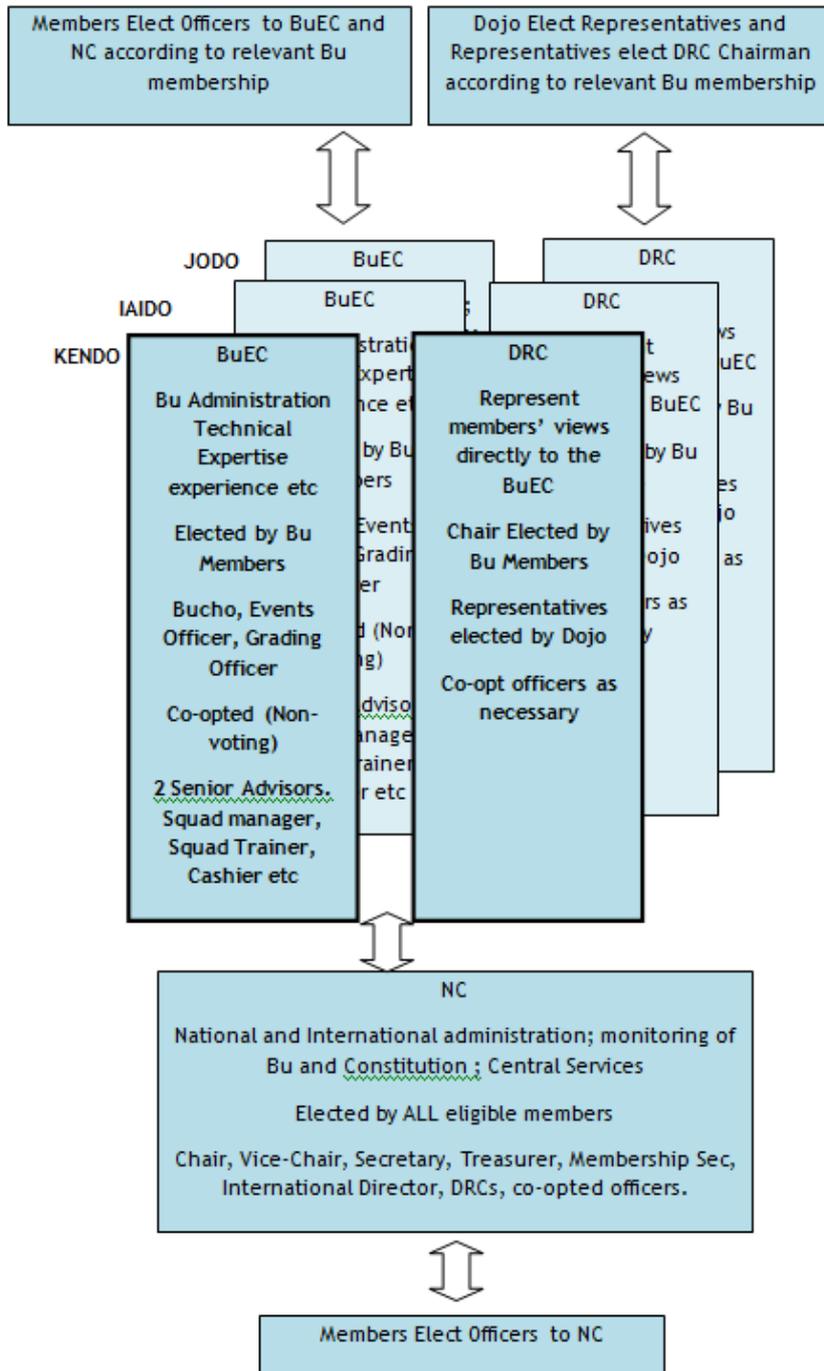
Proposed: Errol Blake BKA No. 344

Seconded: Jock Hopson BKA No. 195

# FINAL NC AGM AGENDA 2017

**Proposal J:** That Diagram 3-1 of the BKA Constitution be updated to the one below.

Proposed: Errol Blake Errol Blake BKA No. 344  
 Seconded: Peter West BKA No. 1514



11) AOB