



BRITISH KENDO ASSOCIATION HEALTH & SAFETY OFFICER REPORT (2016 / 2017)



INTRODUCTION

Safety of our members is paramount for the BKA and although the NC and each Bu provide policy and guidance it is down to each activity leader and coach to ensure these measures are implemented. We all have an individual responsibility to take ownership of our own safety and the safety of others by following the instructions given. When this comes together with safe equipment and a safe venue, we will achieve our objective - a safe system of training.

ACCIDENT REPORTING

When an incident occurs it indicates there has been a failure of one or more of these elements. The need to report near-miss and accidents cannot be over emphasised. By doing this we can identify weakness and trends and where appropriate communicate identified learning points to other dojo. It is common sense and no one should feel embarrassed by reporting. Most importantly, by sending a report you may prevent another BKA member from suffering similar harm.

Another good reason for reporting is that it may be difficult for the injured person to prove that the injury occurred during a BKA training session. The question our insurers might rightly ask is, "was this a BKA activity?" The question the claimant must ask him/her self must then be, "how can I now prove it was a BKA accident" and by reporting, we can provide the evidence trail

ACCIDENT AND NEAR-MISS ANALYSIS

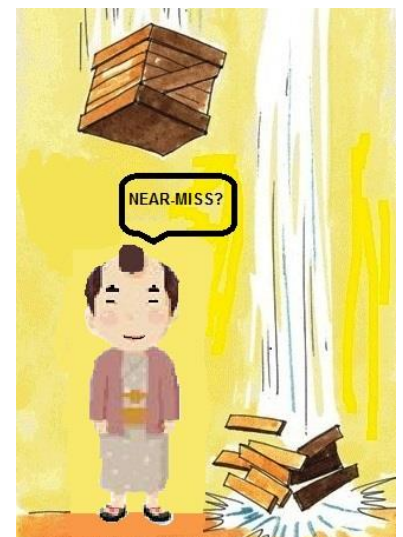
Our accident reporting software has proven to be very useful. Using this application, an accident may be reported directly from the dojo using a phone. There have been a few reported accidents but not enough to be able to apply serious trend analysis. We received 5 incident reports 2 x Jodo, 2 laido and 1 x Kendo over the past year. One incident was reported as a near-miss but as the injured party was actually struck and cut it was therefore an accident. Two accidents (1 x Kendo and 1 x laido) were registered as serious.

The following is included to clarify the difference between a near-miss and an accident. If in doubt just ask but it is better to report an incident early and we can amend it later if necessary.

NEAR-MISS - a near-miss is an event that could have caused harm but does not - *wow that was a close one!!!*

ACCIDENT - an accident is an event that causes harm - *ouch!*

Although we have made the reporting process easier we are not receiving the expected number of minor incident reports.



We do not want our members to have accidents just to boost the statistics but we are aware of unreported accidents and as I have said in previous reports these minor ones are important to enable preventative action to be taken.

FINALLY

As with previous years, I have received requests for guidance and/or support, usually relating to BKA safety procedures, accidents and liability. I aim to answer all within a reasonable timescale although at times business and family commitments preclude an immediate response. I have received a number of requests concerning insurance and first aid. These topics are not H&S Officer duties and when received I have passed the questions to the appropriate person.

Should you wish further information or assistance with safety matters I will be glad to assist and you may contact me using the contacts section of the BKA website.

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